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COLCHESTER EMERGENCY NIGHT SHELTER
39/41 Alexandra Road, Colchester, Essex, CO3 3DF
Registered Charity Number: 803328



GIFT AID DECLARATION

Using Gift Aid means that for every pound you give, the Night Shelter will receive at least an extra 25 pence from HMRC, helping your donation go further.

This means that £10 can be turned into at least £12.50 just so long as donations are made through Gift Aid. Imagine what a difference that could make - and it doesn't cost you a thing.

In fact if you are a higher rate taxpayer, you can offset some of your donation against your own personal taxable income.

If you would like to make a donation by Gift Aid, please tick one of the following boxes:-

- Please treat the enclosed gift of £ as a Gift Aid donation; **OR**
- Please treat all gifts of money that I make today and in the future as Gift Aid donations; **OR**
- Please treat all gifts of money that I have made in the past 4 years, and all future gifts of money that I make from the date of this declaration, as Gift Aid donations.

I confirm I have paid or will pay an amount of Income Tax and/or Capital Gains Tax for each tax year (6 April to 5 April) that is at least equal to the amount of tax that all the charities or Community Amateur Sports Clubs (CASCs) that I donate to will reclaim on my gifts for that tax year. I understand that other taxes such as VAT and Council Tax do not qualify. I understand the charity will reclaim 25p of tax on every £1 that I give on or after 6 April 2008.

I am the donor and my details are as follows: -

Title First name(s) Surname

Full home address

Postcode

Signature Date signed

Please notify the Night Shelter if you want to cancel this declaration, change your name or home address, or you no longer pay sufficient tax on your income and/or capital gains to cover the tax that the charity will recover.

If you pay Income Tax at the higher or additional rate and want to receive the additional tax relief due to you, you must include all your Gift Aid donations on your Self Assessment tax return or ask HM Revenue and Customs to adjust your tax code.